





Add a new School Year


When a new school year starts you have these options:

1. Uninstall and install the app again, so you start again from scratch.
2. Delete all groups and add new ones: you lose all your student data, but not data from *Academic Settings*.
3. Add a new School Year: you keep all your data from last school year.

How to **add a new school year**:

1. Go to **menu** -> **Academic Settings** (or directly from the icon )
2. Go to **"SCHOOL YEAR"** tab.
3. Use the  icons to delete or edit a school year.
4. Use the  button to add a new School Year.

The  icon shows you the activated school year.

To activate a new school year use the  icon.

IMPORTANT: If you delete a school year all the data associated will be removed too.